



Wastewater Treatment Utility
500 South River Road
West Lafayette, IN 47906
Phone: 765-775-5145
Fax: 765-775-5149

TO: Board of Public Works and Safety

FROM: David Henderson, Utility Director

RE: Salary Increase – Sacramento Course: Operation of Wastewater Treatment Plants, Volume I

DATE: March 22, 2016

It is requested that you approve a salary increase for Carl Randall who has passed the California State University, Sacramento Course in Operation of Wastewater Treatment Plants, Volume I. Carl's pay should be adjusted to reflect an additional \$9.62 biweekly for completion of the course, which will be a total of \$250.00 annually. His new biweekly salary will be \$1274.72. In addition, Carl should receive retroactive pay from February 1, 2016 and reimbursement for course materials. I have attached a copy of the Certificate. This falls within the parameters set forth in WWTU Salary Ordinance.

CC: Nicole Stocks, Clerk Treasurer's Office
Diane Foster, Human Resources
File

CALIFORNIA STATE UNIVERSITY, SACRAMENTO

OFFICE OF WATER PROGRAMS

*College of Engineering and Computer Science
in Cooperation with the College of Continuing Education*

This is to certify that
CARL RANDALL

Has completed a program in

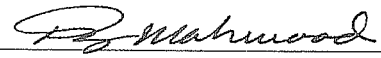
Operation of Wastewater Treatment Plants, Volume I

Earning 9.0 CEUs, February 2016

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DEAN, COLLEGE OF CONTINUING EDUCATION




DIRECTOR, OFFICE OF WATER PROGRAMS